

## **DDL / DDeLR Assessment 1 – Learner Group Profile**

**Due date: 31/10/14**

### *Instructions for learners:*

Complete all sections of the Learner Profile document (from the Learning Design Planner Template)

You need to complete one of these for each different learner group that you will develop a learning resource for. (If you choose to develop all of your learning resources for the same group, you only need to complete one)

Scan and upload this document to the Assignment Dropbox for Assessment 1 in the eLearn course.

Please include assessment 1, your surname and the CRN 18771 in the file name. (e.g Assessment1Simpson18771.pdf)

### *Why we're doing it:*

Understanding your learners and identifying their learning needs are important parts of designing learning resources that are relevant and suitable for them.

### *Elements of Competency covered:*

DDL – 1.1, 1.2, 1.3, 1.4

DDeLR – 1.1, 1.2, 1.3, 1.4, 1.5

### *Instructions for markers:*

All sections must be completed as per template

## **DDLr / DDeLR Assessment 2 – Learning Resource Design Document**

**Due date: 31/10/14**

### *Instructions for learners:*

Complete all sections of the Learning Resource Design Document (from the Learning Design Planner Template)

You need to complete one of these for draft learning resource that you produce for this course (i.e. four – two for DDLr and two for DDeLR)

This document should be informed by the Learner Group Profile document that you completed in Assessment 1.

Please scan and upload this document to the Assignment Dropbox for Assessment 2 in the eLearn course.

Please include assessment 2, your surname and the CRN 18771 in the file name. (e.g Assessment2Simpson18771.pdf)

### *Why we're doing it:*

Using a design plan for your learning resource can help to ensure that it meets your learners' needs and is a high quality product.

### *Elements of Competency covered:*

DDLr – 1.3, 1.5, 1.6, 2.1, 2.2, 2.3, 3.1, 3.2

DDeLR – 1.3, 1.6, 2.1, 2.2, 3.1, 3.2

### *Instructions for markers:*

All sections must be completed as per template

### **DDLr / DDeLR Assessment 3 – Draft Learning Resource (x 4)**

**Due date: 7/11/14**

#### *Instructions for learners:*

You are required to submit 4 Learning Resources in Draft form.

Two of these Learning Resources should be suitable for delivery in a face-to-face or blended class and two should be suitable for online delivery. (It is acceptable to use electronic/digital resources for the face-to-face class resources)

Your Learning Resources should reflect the Learning Resource Design Document and the Learner Group Profile(s) completed as part of Assessment 1 & 2.

You can also submit learning resources that you have previously developed in your teaching practice if they are accompanied by a written statement from your head of department verifying that they are your work. (These would then need to be reviewed by you and/or the class and refined for use as your final learning resource for Assessment 4)

We will design and develop one of these draft learning resources together in class in Week 1 & 2. This will be a tool that can be used by teachers to evaluate learning resources.

This tool will be used to assess the rest of your learning resources in this subject.

Your Draft learning resources should be uploaded to the Assessment 3 assignment dropbox in the eLearn course.

Please include assessment 3a (+ 3b/3c/3d), your surname and the CRN 18771 in the file name. (e.g Assessment3aSimpson18771.pdf)

#### *Why we're doing it:*

Developing a draft learning resource allows the resource to be refined based on feedback and testing.

#### *Elements of Competency covered:*

DDLr – All of 1, 2 & 3

DDeLR – All of 1, 2 & 3

#### *Instructions for markers:*

Resources should address the elements of competency listed above as well as meeting the criteria developed in the resource evaluation tool developed in class in weeks 1 & 2.

## **DDLr / DDeLR Assessment 4 – Final Learning Resource (x 2)**

**Due date: 28/11/14**

### *Instructions for learners:*

You are required to submit 2 Final Learning Resources.

One of these Learning Resources should be suitable for delivery in a face-to-face or blended class and one should be suitable for online delivery. (It is acceptable to use electronic/digital resources for the face-to-face class resources)

Your Final Learning Resources should reflect the Learning Resource Design Document and the Learner Group Profile(s) completed as part of Assessment 1 & 2.

They should also incorporate changes identified in the review of your Draft Learning Resource. (These changes should be noted in your Assessment 5 reflective journal)

Your Final Learning Resources should be uploaded to the Assessment 4 assignment dropbox in the eLearn course.

Please include assessment 4a (and 4b), your surname and the CRN 18771 in the file name. (e.g Assessment4aSimpson18771.pdf)

### *Why we're doing it:*

This subject is about designing and developing quality learning resources.

### *Elements of Competency covered:*

DDLr – All of 1, 2, 3, 4 & 5.1

DDeLR – All of 1, 2, 3, 4.1, 4.2, 4.3, 4.4 & 4.5

### *Instructions for markers:*

Resources should reflect the learner group profile (assessment 1), the learning resource design document (assessment 2) and meet the criteria developed in the resource evaluation tool developed in class in weeks 1 & 2.

## DDLRL / DDeLR Assessment 5 – Personal Reflection

Due date: 28/11/14

*Instructions for learners:*

Provide your response to the four questions listed below.

The format for this response is open – you can submit a text document, an infographic, audio or video files or any other type of file that you choose. Your response should be equivalent to a minimum of 3-4 sentences for each question.

1. *Content Specifications - What did you need to consider in developing your learning resources regarding content?* (ie. training package requirements, industry practices, ethical and / or legal considerations (eg. copyright, regulations, WH&S, equity issues))
2. *Design of Resources - What factors affected the design of your learning resources?* (consider the eLearn tools selected, layout, visuals and text / wording)
3. *Learning Design – Describe the educational approach used in your learning resources.* (drawing from the guide to creating learning resources for VET)
4. *Overall Learning – What worked well and what would you do differently next time you develop a learning resource?*

Upload your reflection to the Assignment Dropbox for Assessment 5 in the eLearn course.

Please include assessment 5, your surname and the CRN 18771 in the file name. (e.g Assessment1Simpson18771.pdf)

*Why we're doing it:*

Analysing your process of creating learning resources supports improvements

*Elements of Competency covered:*

DDLRL – 5.1, 5.2, 5.3

DDeLR – 2.4, 3.3, 3.4, 3.5, 3.6, 4.6

*Instructions for markers:*

Reflections should address the elements of competency listed above and demonstrate progression in understanding of the process of designing and developing learning resources.

Element of Competency	C / NYC
DDeLR 2.4 Incorporate feedback and address any additional issues in the design	
DDeLR 3.5 Develop content and technical framework of the eLearning resources and address any issues as they arise with the relevant persons	
DDeLR 3.3 Consult and use the relevant technical guidelines and requirements	
DDeLR 3.4 Address any identified legal or ethical obligations or issues that arise in the development of the eLearning resource	
DDeLR 3.6 Document the development of the eLearning resource	
DDeLR 4.6 Discuss and reflect on production of the eLearning resource	
DDLRL 5.1 Review the design and development process against appropriate evaluation	

criteria	
DDLR 5.2 Reflect on the development process and methods and identify areas for improvement	
DDLR 5.3 Document identified improvements for future projects	